



23 November 2018

Dear Sir/Madam

A meeting of the Governance, Audit and Standards Committee will be held on Monday, 3 December 2018 in the New Council Chamber, Town Hall, Foster Avenue, Beeston NG9 1AB, commencing at 7.00 pm.

Should you require advice on declaring an interest in any item on the agenda, please contact the Monitoring Officer at your earliest convenience.

Yours faithfully

Chief Executive

To Councillors:	E H Atherton (Vice-Chair)	J M Owen
	S A Bagshaw	J C Patrick
	T P Brindley	K E Rigby
	J C Goold	R S Robinson
	J W Handley (Chair)	P J Owen

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest in any item on the agenda.

3. MINUTES

PAGES 1 - 4

The Committee is asked to confirm as a correct record the minutes of the meeting held on 24 September 2018.

4. INTERNAL AUDIT PROGRESS REPORT PAGES 5 - 16
To inform the Committee of the recent work completed by Internal Audit.
5. INTERNAL AUDIT REPORT AND FOLLOW-UP - SUNDRY DEBTORS PAGES 17 - 20
To inform the Committee of the management progress made in respect of the action agreed following an audit of sundry debtors.
6. PROCUREMENT AND CONTRACT MANAGEMENT PAGES 21 - 26
To inform the Committee of the management progress made in respect of procurement and contract management.
7. RISK MANAGEMENT STRATEGY PAGES 27 - 34
To approve the new Risk Management Strategy for the Council.
8. STATUTORY REPORT OF THE INTERIM MONITORING OFFICER PAGES 35 - 46
The Local Government Ombudsman has made a finding of maladministration and injustice in respect of the cancellation the complainant's trial to trade within a town centre.
9. MEMBER INDUCTION - MAY 2019 ONWARDS PAGES 47 - 50
To ask the Committee to consider the arrangements for and content of a member induction programme to be offered following the elections on 2 May 2019.
10. REVIEW OF POLLING DISTRICTS AND POLLING PLACES PAGES 51 - 56
To ask the Committee to consider the issues arising from the review of polling districts and polling places.
11. WORK PROGRAMME PAGES 57 - 58
To consider items for inclusion in the Work Programme for future meetings.